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 www.rxsystems.com

# RA# Form

**(Return Authorization)**  
 Complete & Print Form then  
 Save Form and Email to Customer

## Rx Systems Exchange and Return Policy

We are happy to accept stock product for exchange or return, all items are subject to terms and conditions.

Rx Systems will always stand behind our product. If you received an item that we shipped incorrectly, please call customer service and they will help with a solution. Once we determine that there is an issue, we will schedule a call tag to pick up incorrect merchandise and ship you the correct product.

- **Stock products can be returned or exchanged within 60 days of receiving them.**
- Returned product will require a 15% restocking fee and must be in new, unopened, resalable condition.
- **Return Authorization (RA) number from Rx Systems is required.** Credits and exchanges will not be processed if the RA# is not clearly marked or noted on the return label.
- Return shipping costs are at the customer's expense. Original shipping costs are not refundable.
- Credits are processed only upon receipt and inspection of returned product.
- We do not accept returns for credit for product that was purchased through a wholesaler or distributor.

## Customer

\* Required Fields must be filled out. Please indicate SHIP TO address, if your account has multiple locations.

\* Customer #:

\* Company Name:

\* Contact/Attn:

\* SHIP TO:

Order #:  Invoice #:

\* Phone #:

\* Email/FAX:

\* DATE:

* Item #	Description	* Quantity	UM	* Reason for Return

### The RA# must be clearly visible on the return shipping label.

Failure to do so will disqualify the product from exchange or credit. Upon approval of the product, the refund or exchange will occur.

Please retain receipts and tracking information for your records. Rx Systems is not liable for lost or damaged product returned by an account.

## OFFICE USE ONLY

Your **RETURN AUTHORIZATION #** is:

**Please return your items to the address below:**

Return Address:

Authorized By:

Thank You  
 Customer Service is Our Business!